

Rappahannock Regional Criminal Justice Academy

3630 Lee Hill Drive

Fredericksburg, VA 22408

Attn: Pre-Employment Program

For more information regarding the pre-employment program, please call the:

Rappahannock Regional Criminal
Justice Academy
3630 Lee Hill Drive
Fredericksburg, Virginia 22408

(540) 371-2875

or

visit the Academy website at
www.rrcja.org



**Rappahannock Regional
Criminal Justice Academy
Communications Basic
Pre-Employment Program
Application Form**

Rappahannock Regional Criminal Justice Academy is a Virginia regional training academy in Fredericksburg and Middletown, Virginia which trains basic and veteran Law Enforcement Officers, Jail Officers and Communications Officers for more than sixty member agencies.



Rappahannock Regional Criminal

Justice Academy

Communications Basic

Pre-Employment Program

The Rappahannock Regional Criminal Justice Academy offers a communications basic pre-employment training program. The program allows qualified individuals, who are not currently employed with a law enforcement agency, the opportunity to attend an 8 day Communications Academy. Students who successfully complete the training receive an academy certificate of participation making them potentially more competitive for employment in the Communications profession. Applicants not sponsored by a law enforcement agency will not be eligible for VCIN/NCIC certification.

Candidates meeting minimum requirements must complete an oral interview and background investigation. Upon successful completion of the background investigation and acceptance into the pre-employment program, students would be responsible for payment of tuition fees and other administrative costs associated with the training.

Admission Requirements

- U.S. citizen or lawful resident of U.S. for 10 consecutive years
- Must be 18 years of age at the completion of training
- Possess a valid operator’s license
- High School Diploma or G.E.D.
- Successfully pass a drug screening test
- Successfully pass the oral interview process
- Successfully pass the background investigation
- No Felony convictions
- Drug history will be scrutinized

Tuition and Associated Costs

Academy Tuition	\$ 1,000.00
RRCJA Administrative Fee	\$ 250.00
Background Investigation	\$ 50.00
Drug Screening	\$ 45.00 *
Application fee	\$ 50.00

* Medical fees are estimates and can vary based upon physician.

The \$50.00 non-refundable Application Fee is payable to the Academy upon submission of the candidate’s application. Additional costs to obtain military, education, birth certificate, court documents, or other records as required by the applicant process are the responsibility of the candidate.

Once a candidate is accepted to proceed with a background investigation, the candidate is responsible for costs associated with the background investigation, drug screening, and a \$250.00 non-refundable RRCJA Administrative Processing Fee.

The Rappahannock Regional Criminal Justice Academy is an equal opportunity training facility

Communications Basic Pre-Employment Program

Application Form

Name: _____
Last First Middle

Address: _____
Street

City State Zip Code

Phone: () _____ () _____
Home Work

Birth Date: ____ / ____ / ____
mm dd yyyy

Email: _____

Please make \$50.00 non-refundable application fee payable by check or money order to Rappahannock Regional Criminal Justice Academy